

The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073/ E-mail: regoffice.scu@gmail.com

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]

<https://www.sanskritcollegeanduniversity.ac.in>

Memo No: EST/R.O/SCU/042(Notice)/2025/0617

Dated: 01.09.2025

Notification

Sub: Physical verification of documents for admission to M.A (2025-26) as per 2nd Merit list for Kolkata campus of the Sanskrit College and University.

Dear Students,

Aspiring students who have deposited Admission fee as per the second merit-cum-Admission list published on 28.08.2025 are instructed to be present physically with the following documents. Original & one set self-attested photo copy of each document as per following schedule.

Required documents (Mandatory):

1. Copy of online Application Form.
2. Admission Fee Payment Receipt.
3. Copy of Admit card of Madhyamik or equivalent Exam.
4. Copies of Pass Marksheets & certificate of Madhyamik or equivalent Exam.
5. Copy of Admit Card of Higher Secondary/ Equivalent Exam.
6. Copies of Pass Marksheets & certificate of Higher Secondary or equivalent Exam.
7. Copy of Admit Card of Final Semester Exam at UG level.
8. Copies of Final Pass Marksheets & certificate of UG Course of study.
9. Reserved Category certificate issued by the competent authority of the Govt. of West Bengal.
10. Copy of Aadhaar Card.
11. Copy of ABC ID / APAAR ID.
12. Copy of Blood Group Certificate.
13. Copy of passport & Visa (For Foreign Nationals)
14. Anti-ragging declaration by the students as uploaded on the Sanskrit College and University Website.
15. Sports related certificate as per instruction published in the Admission Brochure (2025-26)

Sl. No.	Campus	Venue	Subject	Date & Time
1.	Kolkata	Vidyasagar Hall	Bengali, English, Philosophy, AIWH, Linguistics, Sanskrit	02.09.2025 12 noon onwards

16. Copy of duly filled in student Registration form Identity Card Form (All information must be provided).
17. Mobile No(s) & E-mail no(s) of the students for official purpose. (As supplied in the Application form.)

Sd/-
Registrar



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(Application for all new students of PG-1 for 2025-26)

For Office Use Only

Registration No. _____

Student ID No. _____

Validity _____

For Student to Fill Up

Course :

Subject :

Name (Block Letter) :

Application ID :

Date of Admission :

Gender :

Category :

Religion :

Aadhaar Number **or** :

Passport No. :

(Foreign Student)

Mobile Number :

Email ID :

Blood Group :

Date of Birth :

ABC/APAAR ID :

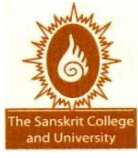
Address for Communication :

Student signature within the box

Student latest
Photograph

Documents (mandatory) must be enclosed with this form

1. Madhyamik/Equivalent exam Admit card
2. H.S./ Equivalent mark Sheet for UG admission
3. Caste Certificate (if applicable)
4. Disability Certificate (if applicable)
5. Copy of admission verification Acknowledgement receipt
6. Copy of Blood Group Certificate
7. Sports person Certificate (if applicable)
8. EWS Certificate (if applicable)



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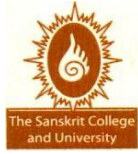
PG 2025 First Year Admission
Document Verification Acknowledgement slip
University Copy

Admission Granted

1. Name of the Student :
(in Block Letter)
2. Application ID :
3. Payment Transaction ID :
4. Aadhaar Number
Or :
Passport/Visa Number
(in case Foreign national)
5. Department :
6. Category :
7. Mobile No. :
8. E-mail ID :

Verified by Department

Signature of Candidate with date



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7. Mobile No. :
8. E-mail ID :

Verified by Department

Signature of Candidate with date

Anti-ragging declaration by the student

I, Mr./Ms./Mrs.....S/o, D/o, W/o.....
a permanent resident of
.....

[complete address for communication with valid e-mail id & mobile no(s)] do hereby declare that I will carry out the rules and regulations as prescribed by the UGC, the Higher Education Department, Govt. of West Bengal and the Sanskrit College and University from time to time in regard to prohibition of ragging in the institution to the letter and I will not act or involve myself in any kind of indisciplined activity which causes or is likely to cause any type of harm or defamation or apprehension or unwanted situation or teasing or rude behavior or any type of conduct detrimental to other student/students either by physically or psychologically or both so long as I will remain as a student in this Sanskrit College and University and if, at any stage, during my studentship in this institution I disobey the rules and regulations and I am found guilty of any kind of ragging incident, the onus of my misdeeds will rest upon me and I will be liable for condign punishment as per rules and I will bear no grudge against the competent authority of this institution for imposing punishment on me.

Full Signature with Date

Department:

Course:

Academic Session: