



# The Sanskrit College and University

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[Established by the Act XXXIII of 2015; Vide WB Govt. Notification No 187-L Dated- 19.02.2016]  
<https://www.sanskritcollegeanduniversity.ac.in>

## NOTICE

Memo: 2025/COE/SCU/PG3rd(K)/Spcl.Exam/2892

Date: 21.11.2025

### **Attention: PG – 3<sup>rd</sup> Semester Special Examinations, 2025 (Kolkata Campus)**

The concerned PG – 3<sup>rd</sup> Semester Backlog Students of the Department of English admitted in the academic session 2022-23 are hereby notified that the **PG 3<sup>rd</sup> Semester Special Examinations Application Form-2025** has been provided in the University's website on this date.

The concerned PG students shall submit the filled in - Google Form along with the required attachments. The students are required to pay Examination Fees amounting to **Rs. 700/- (Rupees Seven Hundred only)** through the Online Fees Payment Gateway.

#### ➤ **Online Fees Payment Gateway: -**

1. Navigate to the Home page of the University's Website and click onto the Online Fees Payment ([https://scuadmission.in/fees\\_portal/](https://scuadmission.in/fees_portal/)).

Instructions for filling up the Google Form and remitting fees through Online Fees Payment Gateway have been mentioned below: -

#### ➤ **Google Form: -**

1. Navigate to Google Form Link: - <https://forms.gle/zW5Btu8ziWAAEs547>
2. Submit the Filled in and duly signed **PG-3<sup>rd</sup> Semester Special Examinations Application Form, 2025**. The blank Examination Application Form is enclosed with this notice for submission within the due date.
3. Scanned copy of the Online Fees Payment Challan.
4. Scanned copy of the ABC ID card. (***Not required for Foreign Students***)  
*[Students are required to generate the ABC ID if not created earlier in accordance with the guidelines as mentioned in the appended .pdf. Before generation of ABC ID, candidates may initiate Aadhaar card updation process for linking mobile no. and other allied matters. Aadhaar card updation process for linking mobile no. and other allied matters. Aadhaar card having minor status must be updated]*  
[https://www.abc.gov.in/assets/resources/Step by Step Guide ABCID Students.pdf](https://www.abc.gov.in/assets/resources/Step_by_Step_Guide_ABCID_Students.pdf)
5. **Students without ABC ID will not be allowed to appear in the semester examinations.**

- **The last date for submission of the Special Examinations Application Form is 24.11.2025 (by 12 noon, Monday) without fine.**

Chayan Sur  
Controller of Examinations  
(Officiating)

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The Sanskrit College and University  
Kolkata, West Bengal