



The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073

Contact No. : (033) 2241-3611/1906 | E-mail: reg1office.scu@gmail.com

<https://sanskritcollegeanduniversity.ac.in>

Memo No: EST/R.O/SCU/042(Notice)/2026/0763

Date: 17.08.2026

Notice

Attention: Verification of Original Documents of the Students who have taken admission to the Sanskrit College and University in UG Course this year through Centralized Admission Portal (Online) in 3rd round as per Notification No. 916-EDN(CS)/10M-95/14 dated 29.07.2026 issued by the Department of Higher Education, Government of West Bengal

Students, who have applied online for admission to the first year of the particular Undergraduate course and deposited requisite admission fees, are advised to report The Sanskrit College and University Heritage Building, in person, by **11-45 AM on respective date**, as stated below along with duly filled in **FORMATS (provided in next pages)** and self-attested copies of following documents (in mentioned order) attached therewith:

1. Print out of Online Application form, Admission fees Payment receipt/s and Provisional Admission Confirmation Certificate.
2. Marksheet of Madhyamik/ Equivalent (Original with Duplicate)
3. Certificate of Madhyamik/ Equivalent
4. Marksheet of H.S. / Equivalent (Original with Duplicate)
5. Certificate of H.S. / Equivalent
6. Caste Certificate issued by competent authority {If Applicable – (Not required for General Category)} (Original with Duplicate).
7. Disability Certificate (If Applicable) (Original with Duplicate)
8. Admit Card of Class X for D.O.B. Verification (Original with Duplicate)
9. Self-attested copy of Aadhaar Card (Original with Duplicate)
10. Copy of ABC ID / APAAR ID.
11. Copy of Blood Group Certificate
12. Copy of EWS Certificate (issued within this year, i.e., 2023) (Original with Duplicate)
13. Copy of Sportsperson Certificate (minimum State Level and above) (If Applicable) (Original with Duplicate).
14. Anti-ragging declaration by the students as uploaded on the Sanskrit College and University Website.
15. Copy of duly filled in student Registration form Identity Card Form (All information must be provided).

*All documents listed above, as applicable, should be brought original and a set of self-attested copies for physical verification.

Subject	Date & Timing
All Subjects	21/08/2026 12 – 4 pm

Any clarification, please contact Admission helpline: +917699324331 / +91 9875485372


Dr. Loknath Chakrabarti 17.8.2026.
Registrar (Acting)
Registrar (Acting)
The Sanskrit College and University
Kolkata, West Bengal



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[Established by the Act. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]

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(Application for all new students of UG-I for 2026-27)

For Office Use Only

Registration No. _____

Student ID No. _____

Validity _____

For Student to Fill Up

Course :

Subject :

Name (Block Letter) :

Application ID :

Date of Admission :

Gender :

Category :

Religion :

Aadhaar Number **or** :

Passport No. :

(Foreign Student)

Mobile Number :

Email ID :

Blood Group :

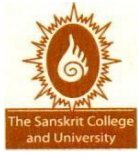
Date of Birth :

ABC/APAAR ID :

Address for Communication:

Student signature within the box

Student latest
Photograph



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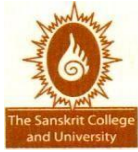
UG 2026 First Year Admission
Document Verification Acknowledgement slip
University Copy

Admission Granted

1. Name of the Student :
(in Block Letter)
2. Application ID :
3. Payment Transaction ID :
4. Aadhaar Number
Or :
Passport/Visa Number
(in case Foreign national)
5. Department :
6. Category :
7. Mobile No. :
8. E-mail ID :

Verified by Department

Signature of Candidate with date



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Annexture-I

UNDERTAKING / SELF DECLARATION OF SELECTED CANDIDATES FOR ADMISSION IN SCU (UG)

NAME OF THE STUDENT.....

CATEGORY..... MOBILE NO.....

E-MAIL ID.

APPLICATION ID.....

SELECTED COURSE

I hereby declare that the information provided by me in the application form are complete and true to the best of my knowledge and are based on records. I have passed all the semesters / parts which are mentioned in all the semester wise / year wise mark-sheets issued by the University. I also declare that I have fulfilled all the eligibility criteria as mentioned in the admission notification in the website. I hereby undertake to present all the original documents in time (as per notification of the University) and I am aware that if I fail to do so i.e., if I do not submit these documents or if there is a discrepancy between the information I have given in the application form and my original certificates, my admission will be treated as cancelled. I further declare that admission may be cancelled at any stage, if I am found ineligible and / or the information provided by me are found to be incorrect.

Date:

Place:

Student's Name.....

Student's full Signature.....

Anti- Ragging Declaration
AFFIDAVIT BY THE STUDENT

I,S/D of
....., having been admitted
to....., have received a copy of the
UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (here
in after called the “Regulations”) carefully read and fully understood the provisions contained in
the said Regulations.

I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may
be constituted as ragging under the Regulations. I will not participate in or abet or propagate through
any act of commission or omission that may be constituted as ragging under the Regulations. I
hereby affirm that, if I am found guilty or abetting ragging, actively or passively, or being part of a
conspiracy to promote ragging, I am liable for punishment according to the Regulations. I hereby
declare that I have not been expelled or debarred from admission in any institution in the country
on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and
further affirm that, in case the declaration is found to be untrue, I am aware that my admission is
liable to be cancelled.

Declared this the day of, 2026.

Signature of deponent.....

Name.....

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the
affidavit is false and nothing has been concealed or misstated therein. Verified at (place) on this
the day of, 2026.

Signature of deponent.....

Signature of the guardian.....