



The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073 | E-mail: regoffice.scu@gmail.com

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]
<https://www.sanskritcollegeanduniversity.ac.in>

Memo No: EST/R.O/SCU/042(Notice)/2025/0171

Dated: 21.02.2025

Important Notification

Sub: Issuance of Degree Certificates to listed students who qualified in UG or PG in the year 2023 on 25th February, 2025 at Vidyasagar Hall

These students who had responded to our earlier notifications:

For UG 2023: **Memo No: EST/R.O/SCU/042(Notice)/2025/0099 Dated: 12.02.2025**

For PG 2023: **Memo No: EST/R.O/SCU/042(Notice)/2024/1035 Dated: 09.12.2024**

are requested to take note of the following points.

- 1) Given below is the list of **students who will be awarded with their Degree Certificate** on 25.02.2025 in the afternoon session and, therefore, are advised **to visit University Heritage Building, at particular Registration Desk from 09.30 am to 12.30 pm on 25.02.2025** alongwith the (i) **Original Copy of Final Examination Mark-sheet (plus a print out of ABC ID Card For PG2023 candidates only)** and (ii) **print out of proof of Online payment of applicable fees (PG – Rs. 500/- , UG – Rs. 400/-).**

PG 2023 : Provided under Annexure - A

UG 2023 : Provided under Annexure - B

- No certificate would be issued to student/s on reporting beyond 12.30 pm
- Students should get their Final Examination original Marksheet stamped overleaf before receipt of Certificate from dignitaries on stage and to sign the Register thereafter before leaving.
- In case of any discrepancy in regard to CGPA or ABC ID or any sort of inconsistency; students are advised to meet our Examination Section after 28th February, 2025 during office hours (12 Noon to 3 pm) on working days alongwith relevant documents (i.e. Marksheet/s, Certificate, Registration Card, ABC ID copy – if applicable).



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2) *The students whose names do not figure in the above lists, are advised to note the following points:*

a) If the applicable fee (for UG- Rs. 400/- & for PG- Rs. 500/-) is paid still name is not appearing in the list,

Or,

b) If the applicable fee (for UG-Rs. 400/- & for PG-Rs. 500/-) is not paid by the student

Both categories of students are requested to wait for further notification during 1st week of March, 2025 in regard to their Degree Certificate issuance programme.

Those under (a) are advised to note that they will not be subjected to further payment for this purpose.


(Registrar)
Registrar

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N.B. : Few students may NOT have been invited on 25/02/2025 in spite of payment made, due to reason/s like (i) Data mismatch for ABC ID, (ii) Non-submission/creation of ABC ID, or (iii) Inconsistency in Result Data, etc.