



The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata - 700073 | ☎ - (033) 2241 - 3611 / 1906
[Established by the Act XXXIII of 2015; Vide WB Govt. Notification No 187-L Dated- 19.02.2016]
<https://www.sanskritcollegeanduniversity.ac.in>

NOTICE

Memo: 2025/COE/SCU/Review/2381

Date: 24.03.2025

Attention: UG 2nd & 4th Semester Students, 2024

The concerned students that had appeared at UG 2nd & 4th Semester Examinations, 2024 are hereby notified that the submission of prescribed filled in application form for post publication re-examination (**Review**) of answer scripts will be from **24.03.2025 (Monday)** to **01.04.2025 (Tuesday)** without fine.

The fees for post publication review is **Rs. 150/- (Rupees one hundred and fifty only) per answer script**. Remittance of the fees is to be done through the University's Online Fees Payment Gateway (https://scuadmission.in/fees_portal/).

Instructions for filling up the Google Form and remitting fees have been mentioned below: -

➤ Google Form: -

- ✓ Navigate to Google Form Link: - <https://forms.gle/jauxTGiS1GpNm6R7>
- ✓ Submit the Filled in and duly signed UG 2nd & 4th Semester Examinations Post Publication Review Application Form-2024. The format is enclosed with this notice for submission within the due date.
- ✓ Scanned copy of the Online Fees Payment Challan.
- Students are required to note that Review facility will be extended for offline semester end examinations only. **Maximum 3 courses** in any semester examinations may be reviewed provided the student has cleared other papers in the given semester. **Backlog papers will not come under the ambit of post publication review.**
- *Submission of incomplete or inappropriately filled application form or forms submitted beyond the deadline or not submitting through the aforementioned link will not be processed by the Controller's Department. Fees paid on such type of applications will not be refunded.*
- Payment of fees through Online Fees Payment Gateway is mandatory and no other mechanism for fees payment will be accepted.

Debda Mukherjee
24/03/2025

Officer-on-Special Duty
Controller of Examinations
Officer on Special Duty
Controller of Examinations
The Sanskrit College and University
Kolkata-700073



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APPLICATION FORM FOR REVIEW OF EVALUATED ANSWER SCRIPT(S)

| | |
|--|--|
| Name (in Block Letter) | |
| Contact Number | |
| Email ID | |
| Department | |
| Name of the Examination and Year | |
| University Roll Number | |
| Registration No. and Session | |
| Amount deposited through Online Payment Portal | |

Furnish the Detail of the Paper(s)

| Degree Level | Semester | Course Code | Photocopy of the Marksheet (with reference to the mentioned course codes) must be attached with this Application Form |
|--------------|----------|-------------|---|
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Declaration - I declare that the above statements are true and that if any of the statements is found to be not true, my application shall be liable to be rejected by the University without any information to me and further that I shall not claim refund of the fees in any event.

Date:

Full Signature of the Student

