



The Sanskrit College and University

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[Established by the Act XXXIII of 2015; Vide WB Govt. Notification No 187-L Dated- 19.02.2016]
<https://www.sanskritcollegeanduniversity.ac.in>

NOTICE

Memo: 2025/COE/SCU/BacklogUG-2nd/2643

Date: 23.05.2025

Attention: Backlog - UG 2nd Semester Students, 2025

The concerned UG Students that do have backlog papers in the UG-2nd Semester are hereby notified that the **Backlog Examinations Application Form** for the forthcoming UG 2nd Semester Examinations, 2025 has been uploaded in the University's website on this date.

The concerned students are required to submit the filled in - Google Form along with the required attachments. The students are required to pay Backlog Examination Fees amounting to **Rs. 500/- (Rupees Five Hundred only)** through the Online Fees Payment Gateway.

Instructions for filling up the Google Form and remitting fees through Online Fees Payment Gateway have been mentioned below: -

A. Google Form: -

1. Navigate to Google Form Link: - <https://forms.gle/fsYp9vnvs551apfq9>
2. Submit the Filled in and duly signed **Backlog_UG - 2nd Semester Examinations Application Form-2025**. The blank Examination Application Form is enclosed with this notice for submission within the due date.
3. Scanned copy of the Online Fees Payment Challan.
4. Scanned copy of the ABC ID card. (*Not required for Foreign Students*)
[Students are required to generate the ABC ID if not created earlier in accordance with the guidelines as mentioned in the appended .pdf. Before generation of ABC ID, candidates may initiate Aadhaar card updation process for linking mobile no. and other allied matters]
https://www.abc.gov.in/assets/resources/Step_by_Step_Guide_ABCID_Students.pdf
5. Students without ABC ID will not be allowed to appear in the semester examinations.

B. Online Fees Payment Gateway: -

1. Navigate to the Home page of the University's Website and click onto the Online Fees Payment (https://scuadmission.in/fees_portal/).
- The last date for submission of the Examinations Application Form is **02.06.2025 (by 05:00PM, Monday)** without fine.

Debda Mukherjee
23/05/2025
Debda Mukherjee
Officer-on-Special Duty
Controller of Examinations
Officer on Special Duty
Controller of Examinations
The Sanskrit College and University
Kolkata-700073