



The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata - 700073 | ☎ - (033) 2241 - 3611 / 1906
[Established by the Act XXXIII of 2015; Vide WB Govt. Notification No 187-L Dated- 19.02.2016]
<https://www.sanskritcollegeanduniversity.ac.in>

NOTICE

Memo: 2025/COE/SCU/MS_Distribution/2645

Date: 30.05.2025

The concerned Students of the University are hereby notified that the **Mark sheets** for undernoted semester examinations will be distributed on production of their Admit Cards [bearing Signature(s) of the Invigilators].

The date for distribution of Mark sheets have been mentioned below: -

Date & Day	Time	Semester End Examinations	Additional Required Documents
04.06.2025 Wednesday	12:30pm - 03:00pm	UG-2 nd Semester Examinations, 2024 (Regular & Backlog)	Production of Admit Cards bearing Signature(s) of the Invigilators
		UG-4 th Semester Examinations, 2024 (Regular & Backlog)	
		PG-2 nd Semester Examinations, 2024 (Regular & Backlog)	

- Candidates are required to produce previously issued final semester mark sheet in order to collect the updated post-publication reviewed mark sheet.

The venue for distribution of the same is Office of the C.O.E (1st Floor, Main Building) of this University.

It is also notified that if a concerned student(s) could not make himself/herself present on the above mentioned date, then in such cases his/her Guardian may collect the **Mark sheets** after submission of the ID proof of the student, original admit card and authorization letter of the concerned student(s).

Debdas Mukherjee
30/05/2025

Debdas Mukherjee
Officer-on-Special Duty
Controller of Examinations
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Controller of Examinations
The Sanskrit College and University
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