



The Sanskrit College and University

1, BankimChatterjee Street
Kolkata – 700 073

Employment Notification No.Reg/SCU/Advt./2019/1

Date: 22.02.2019

Recruitment Notice

Applications are invited for the Post of Associate Professor in the pay scale of 37,400 – 67,000 + AGP 9000/- for the following departments:

Sl. No.	Name of the Department	No. of Vacancies	Category	Remarks
1	Sanskrit	01	Unreserved	
2	Traditional Oriental Learning (TOL)	01	Unreserved	
3	Bengali	01	Unreserved	
4	English	01	Unreserved	
5	Pali	01	Unreserved	
6	Philosophy	01	Unreserved	
7	Linguistics	01	Unreserved	
8	Ancient Indian and World History	01	Unreserved	

Minimum Eligibility Criteria:

The criteria is framed based on the UGC Notification No. F - 3-1/2009, dated 30.06.2010 (vide UGC website for details), No. F 1-2/2016 (dt. 4th May, 2016, No. F 1-2/2016 (PS/Amendment) dt. 11th July, 2016 and Memorandum of Dept. of Higher Education Govt. of West Bengal No. 516-Edn(U)/1U-91/10 dt. Kolkata the 16th May, 2017.

- Good academic record with Ph.D degree in the relevant discipline.
- A Post-Graduate degree in concerned discipline with atleast 55% works (or an equivalent grade in a point scale wherever grading system, is in practice).
- A minimum of 8 (eight) years of experience of teaching and/ or research in an academic/research position equivalent to that of Assistant Professor in a University, College or institution of repute.
- Publications of research papers of good quality in reputed journals in last 3 (three) years and/or publication of books.

- e) A minimum score as stipulated in the Academic Performance Indicators (API) based on Performance Based Appraisal System (PBAS), set out in the UGC Regulations 2016 in Appendix III Table II(B).

Additional Experience:

- i) Ability to use modern technology in teaching-learning process.
- ii) Contribution to educational innovation, design of new curricula and courses.
- iii) Guidance of Ph.D students/ research projects.

NOTE:

- a) All the essential qualifications must have been obtained from a recognised University/ Institute affiliated to UGC or recognised by the State or Central Government as a centre for higher learning. In case of a foreign university, the Degree concerned should be recognised as equivalent to its Indian Counterpart by the Association of Indian Universities.
- b) The periods/ years spent by the candidates to acquire M.Phil/ Ph.D degree shall not be claimed or considered as teaching/ research experience for appointment to the post.
- c) Age limits:
 - i) Age limit for the post of Associate Professor is strictly according to the UGC Guidelines and their amendments made time to time.
 - ii) However, exceptionally qualified over-age candidates may be called for the interview at the discretion of the concerned University authority in rare cases, depending if the age is condoned by the government.

General Instruction for the Applicants:

1. a) Application form to be downloaded from the University website www.sanskritcollegeanduniversity.com and no application, except in prescribed Application Form, will be considered.
 - b) **Submit 1 original and 4 photocopies of the filled in Application Form along with the API Score sheets and the Information Sheet and self-attested copies of testimonials.**
 - c) Papers and documents submitted with the application will not be returned under any circumstances.
2. **Demand Draft of Rs. 2000/- for General, Rs. 1500 /- for OBC, 1200/-for SC and Rs. 1000/- for ST candidates, payable at Kolkata and drawn in favour of The Sanskrit College and University must be attached along with the Application Form.**
Note: Application fees once paid shall not be refunded under any circumstances.
3. The name of the post along with the subject applied for and the Advt. number must be mentioned clearly on the top of the envelope.
4. **Application should be send by Registered/Speed Post only.**
5. All relevant information like API (Academic Performance Indicator) etc. needed as per the UGC Notification No. F-1-2/2016 (PS/Amendment) dt. 4th May, 2016, No. : F 1-2/2016 (PS/Amendment) dt. 11th July, 2016 are to be furnished as per the Format provided and with supporting documents. **This API statement should be attached with the Application forms.**
6. **An applicant already employed must apply through proper channel or otherwise the application will be treated as cancelled.**
7. An incomplete application will not be entertained and no TA/DA shall be paid to the applicants for attending the interview.

8. The University has the full authority to verify the documents submitted by the candidate at the time of appointment or during the tenure of the service. In case of any anomalies, relating to the submission of fake/ false or mutilated document or the candidate has a clandestine antecedent but has suppressed the said information, then the service of the candidate shall be terminated immediately.
9. If an unintentional mistake is detected during the process of selection at any stage then the university reserves the right to modify/ withdraw/ cancel any communication made to the candidate even after issue of appointment letter.
10. In case of any dispute that may occur in the process of selection, the decision of the university authority stands final.
11. **Canvassing in any form will be a disqualification.**
12. The University reserves the right to withdraw any advertised post(s) at any time without giving any reason.
13. Submit the declaration/ undertaking, duly signed in, positively along with the Application Form.

Last date for submission of Application Form is April 20, 2019

NOTE: Mere fulfilment of Eligibility conditions does not entitle a candidate to be called for interview. Only those candidates who will be short-listed after screening by relevant committee will be called for interview. **No queries in this regard will be entertained.**

Registrar
The Sanskrit College and University



The Sanskrit College and University

1, BankimChatterjee Street
Kolkata – 700 073

Information Summary Sheet

Fees (Demand Draft)

Details:
Rs.
D.D. No.
Date
Issuing Bank & Branch
.....

Paste Recent
Passport Size
Photograph in
this box and sign
across

1. Advertisement number with date
2. Post applied for ,
Department
3. Serial No. of Post
1. a) Full name of the Applicant
(In BLOCK LETTER)
b) Postal Address
.....
c) Phone/ Mobile No.
d) Email
2. Date of birth (DD/MM/YYYY)/...../.....
3. Nationality
4. Mother Tongue
5. a) Recent teaching and research experience:

Sl. No.	Previous Position held	Organization	Period/ Duration	Position

b) Current position held since

6. Teaching Experience (in years):

Under Graduate	Post Graduate

7. Specialization if any:

8. Qualified for (please tick):

NET	SET		None
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9.

	Title of Research Work	University	Duration of Programme	Degree obtained/ thesis submitted in the year
Ph.D				
M.Phil				

Whether Ph.D is done under the UGC (Minimum Standards and Procedure for Award of M.Phil/ Ph.D degrees) Regulation, 2016. Y/N

If Ph.D is done outside India then mention whether a Ph.D Course work was attended (Y/N):

Dated

.....
 Full signature of the Applicant

D.D. No.
For Rs.
Name of the Bank
.....
Date

Paste Recent
Passport Size
Photograph in
this box and sign
across



The Sanskrit College and University

Advertisement No.Reg/SCU/Advt./2019/01

Date: 22.02.2019

APPLICATION FORM FOR THE POST OF ASSCIATE PROFESSOR

4. Post applied for ,
Department and Serial Number
5. Advertisement number with date
6. Applicant's Name [in BLOCK LETTERS]
7. Gender (Please Tick): MALE / FEMALE / Third Gender
8. Date of Birth (DD/MM/YYYY):
9. Contact Details:
- i) Address :-
a) Permanent
.....
.....
b) For Communication
.....
.....
- ii) Email:
- iii) Phone (Mobile)..... Residential/Office Landline (if any).....
- iv) Aadhaar Number

10. Category (Please tick):

Gen	SC	ST	OBC - A	OBC - B	Minority	Differently abled/PC

11. Nationality

12. A. Father's/Spouse's Name, Address and Occupation:

.....

B. Mother's Maiden Name:

.....

C. Applicant's mother tongue:

.....

D. Languages known (other than mother tongue):

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13. Academic Record (from 10th standard onwards):

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks of GPA obtained	Div./Class/ Grade	Subject/Discipline /Specialization
High School/ Secondary Education					
Intermediate/ Plus 2					
Graduation					
Post- Graduation					

14. Whether Qualified at NET/SLET/SET etc. and the year in which qualified

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15. Research Degree(s):

Degrees	Title	Date of Award	University	Topic of Research
M.Phil				
Ph.D				

16. a) Whether Ph.D. is done under the UGC 2009 Regulation (Y/N):

b) The title of the dissertation:

17. Appointments held prior to applying to this institution:

Designation	Name of the Institute	Address	Date of		Salary with Grade	Reasons for leaving
			Joining	Leaving		

18. Teaching experience:

a) Under-Graduate Level:

College	University	No. of years	Honours	General

b) Post-Graduate:

College	University	No. Of years	Guest Faculty	Contractual

c) Present Pay and Allowance:

Scale of Pay:

Basic Pay:

Allowance:

Gross Amount Drawn:

19. Training Received (if any):

.....
.....

20. Administrative experience (if any):

21. Research experience excluding years spent in M.Phil/Ph.D*:

Name of the Institution	Designation and Scale of Pay	Name of the Post	Nature of Assignment	Duration

*Give details and certificate.

22. Membership of Learned Societies or Professional Bodies (if any):

.....
.....

23. Three Referees, who should be responsible persons and not related to the candidate:

Name	Position	Profession	Address	Contact number and Email Id

24. Fields of specialization under the discipline.

- a) c)
- b) d)

25. Any other relevant information (not mentioned earlier) Please attached separate sheets:

26. Fill in the attached ACADEMIC PERFORMANCER INDICATORS (API).

27. Have you ever been dismissed/ removed from your service. If the answer is in affirmative, then give details.

28. Have you ever been convicted by a court for any case? If so, give the details.

DECLARATION

I, Mr./Ms./Dr./Prof. ,
an applicant for the post of at the
Sanskrit College and University, do hereby undertake on this the (day),
of (month) (year), the following:

1. I, hereby, declare that, the information given and the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
2. I, hereby, undertake to present the original documents immediately upon demand by the concerned authorities of the University.
3. I, hereby, promise to abide by the admissible rules and regulations, related to attendance, discipline, etc. of the university, as in force from time to time. I also agree to accept and adhere to the subsequent changes/modification/amendment made thereto. I acknowledge that the University has the authority for taking punitive action against me for violation and/ or non-compliance of the same.
4. I, hereby, state clearly that no litigations, criminal proceedings or legal actions are pending against me.

Date:

Place:

.....
Signature of the Candidate

ACADEMIC PERFORMANCE INDICATORS (API) SCORESHEET FOR ASSOCIATE PROFESSOR

Note:The self-assessment score will be based on verifiable criteria and shall be finalized by the screening/ evaluation committee.

Category	Activity	Faculties of Languages/ Humanities/ Arts/ Social Sciences/ Library/ Physical Education/ Management	Maximum score for University/ College teacher	Self-Assessment Score
III(A)	Research Papers published in:	Refereed Journals as notified by the UGC	25 per Publication	
		Other Reputed Journals as notified by the UGC	10 per Publication	
III(B)	Publications other than journal articles (books, chapters in books)	Text/Reference Books, published by International publishers, with ISBN/ISSN number as approved by the University and posted on its website. This List will be intimated to UGC	30 per Book for Single Author In case of more than one author, score be divided equally among the authors	
		Relevant Books, published by National level publishers, with ISBN/ISSN number or State Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC	20 per Book for Single Author In case of more than one author, score be divided equally among the authors	
		Relevant Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC	15 per Book for Single Author In case of more than one author, score be divided equally among the authors	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC	International - 10 per Chapter National – 5 per Chapter In case of more than one author, score be divided equally among the authors	
III(C)	RESEARCH PROJECTS			
III(C) (i)	Sponsored Projects	Major Projects with grants above Rs. 5 lakhs	20 per Project	
		Major Projects with grants above Rs. 3 lakhs upto 5 lakhs	15 per Project	
		Major Projects with grants above Rs. 1 lakhs upto 5 lakhs	10 per Project	
III(C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs 2 lakhs	

III(C) (iii)	Projects Outcome/ Outputs	Major Policy document prepared for international bodies like WHO/ UNO/ UNESCO/ UNICEF/ etc. Central/ State Govt./ Local Bodies	30 for each International/ 20 for each national level output or patent. Major policy document of International bodies – 30 Central Government – 20, State Govt. – 10, Local Bodies - 5	
III(D)	RESEARCH GUIDANCE			
III(D) (i)	M.Phil/	Degree awarded	5 per candidate	
III(D) (ii)	Ph.D	Degree awarded/ Thesis submitted	15/10 per candidate	
III(E)	Fellowships, Awards and Invited lectures delivered in conferences/ seminars			
III(E) (i)	Fellowships/ Awards	International Award/ Fellowship from academic bodies/ associations	15 per Award/ 15 per Fellowship	
		National Award/ Fellowship from academic bodies/ associations	10 per Award/ 10 per Fellowship	
		State/ University level Award from academic bodies/ associations	5 per Award	
III(E) (ii)	Invited lectures/ papers	International level	7 per lecture/ 5 per paper presented	
		National level	5 per lecture/ 3 per paper presented	
		State/ University level	3 per lecture/ 2 per paper presented	
	The score under this sub-category shall be restricted to maximum score of 15 for Associate Professor			
III(F)	Development of e-learning delivery process/ material 10 per module			
	Total API obtained for Research Performance:			

Wherever relevant to any specific discipline, the API for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: Of the total score for the relevant category of publication by the concerned teacher, the First author would share 35% any one from Principal/ corresponding author/ supervisor/ mentor would share equally 35% of the total points and the remaining 30% would be shared equally by all other authors **with condition of at least 1 Score for each author.**

Declaration from the corresponding author be required with regard to the Principal Author/ Supervisor/ Mentor etc.